

SmartBenefits® Program Application



SmartBenefits® is a convenient Web-based program that allows Businesses to assign monthly commuting benefits directly to participants SmarTrip® cards. Your transit benefits are autoloaded each month to your registered SmarTrip® card. The SmarTrip® card is a permanent plastic rechargeable farecard.

Rules of Participation

1. Employees who use **Metrorail, Metrobus, D.C. Circulator, ART, CUE, Fairfax Connector, Ride On, The Bus, Loudoun County Transit, PRTC OmniRide, DASH, MetroAccess, Van Pool, MTA's Commuter buses, and Transit Service Accounts (MARC and VRE)** to commute to and from work are eligible to participate in the transit using the SmartBenefits® Program.
2. Participants should provide a registered SmarTrip® card with the application. Register SmarTrip® card: <https://smartrip.wmata.com/Account/AccountLogin.aspx?ReturnUrl=%2fAccount%2fAccountSummary.aspx>
3. SmartBenefits® are provided to recipients on a monthly basis.
4. SmartBenefits® assigned in Non-Rollover not used during the intended month are credited back to your company.
5. SmartBenefits® assigned in Rollover not used during the intended month are available to use in the new month.
6. SmartBenefits assigned in Transit Pass can only be used to purchase Metro Monthly Select Passes, Metro 7 day regional bus pass, Metro 1 day or 7 day Short Trip or Fast Rail Pass, Ride-On monthly bus pass, Dash monthly bus pass and MTA local bus and 30 day passes.
7. Transit benefits will not pay for parking and parking benefits will not pay for transit. Nor will benefits be able to transfer into your personal stored value on the card.
8. Instructions on how to use SmartBenefits® if riding **Metrorail, Metrobus, ART, CUE, DASH, DC Circulator, Fairfax Connector, George, Loudoun County Transit, PRTC OmniRide, Ride On or The Bus**
<https://www.wmata.com/business/smartbenefits/upload/autoload-instructions-2.pdf>
9. Instructions on how to use SmartBenefits® if riding **MetroAccess, Van Pool, MARC, VRE, MTA Commuter Buses, and Transit Service accounts**
https://www.wmata.com/business/smartbenefits/upload/MTRO15085_02_SmartBenefits_HowToAllocate_RevSept2017.pdf
10. Instructions on purchasing passes using SmartBenefits® funds
<https://www.wmata.com/business/smartbenefits/upload/SB-Transit-Pass-Benefit-Overview.pdf>

If you do not currently have a SmarTrip® card, they can be purchased online, at all Metrorail stations, Metro's Sales Offices, Retail Outlets and Regional Transit Stores. Be sure to register it. You may visit Metro's website for more information at <https://www.wmata.com/fares/stores.cfm>

Employees who misuse transit subsidies in any way will be subject to appropriate disciplinary action.

SmartBenefits®

Customer Autoload Instructions

Metro's SmartBenefits® program has taken steps to comply with the IRS requirement to separate parking and transit benefits to restrict comingled use. (Internal Revenue bulletin Rev. Rul. 2006-57)

Claiming your SmartBenefits®

With Autoload, your benefit will remain in an account. And like a debit card, your SmarTrip® card will access the account and deduct the fare or parking fee when you tap your card to a Metrorail faregate, bus farebox or Metro parking target.

Preparing your card to access your account

To access your account, you must use your SmarTrip® card at least twice in the last two weeks prior to your first benefit month. This action prepares your card to access the account. This is only important if you HAD NOT planned on using your card in the last two weeks of the month. If you're a regular commuter, it's not an issue. You must repeat this step if you replace your SmarTrip® card or make any changes to your benefits.

Autoload works on Metrorail, as well as Metrobus and these regional bus systems: ART, CUE, DASH, DC Circulator, Fairfax Connector, Loudoun County Transit, PRTC OmniRide, Ride On and TheBus. It does not work on the MTA bus and rail systems.

SmartBenefits® funds

Your employer will determine what happens to any unused benefits. They may either be credited back to your employer's account or rolled over to your account for future use (maximum of \$4,045 for transit and \$4,045 for parking).

Also, transit funds will not be transferrable from one purse to another. Transit benefits will not pay for parking and parking benefits will not pay for transit. Nor will funds be able to transfer into your personal stored value purse.

Your personal stored value purse allows you to load additional amounts to cover either transit or parking. Transit and parking payments will be deducted from your transit and parking benefits purses first. If and when those funds are exhausted, payments will be deducted from your personal stored value purse.

Any funds on your card prior to starting in the program will remain in your personal stored value purse.

Transit benefits are limited for use on bus and rail, however, transit benefits may be reallocated for MetroAccess, MARC, VRE, MTA commuter buses, registered vanpools and independent bus services. To use your benefits on these services, establish a SmartBenefits® Passenger Allocation Account.

Immediately notify your program administrator if you replace your registered SmarTrip® card. Register your replacement card immediately at smartrip.com. Please allow at least 24 hours for registration to occur.

SmartBenefits® cannot be assigned to unregistered cards.

You can view:

- Personal stored value balance at any Farecards and Passes machine.
 - Transit purse at any faregate or farebox.*
 - Parking purse at any Metrorail parking target.*
 - All balances — plus all transactions — by creating an online SmarTrip® account. Go to smartrip.com and click on Manage your Account Online.
- * If a portion of your fare or parking fee comes from your personal stored value purse (due to insufficient funds in your transit or parking purses), the amount displayed will be the balance from your personal stored value purse.

Customer Service

Commuter Direct
703-228-RIDE (7433)

MTA Commuter Bus
410-539-5000

MetroAccess
301-562-5360

SmarTrip®
1-888-762-7874
smartrip@wmata.com

SmartBenefits®
202-962-1326
wmata.com

Save 20% or more on Metrorail, Metrobus and Regional Bus Fares

Ask your employer for the SmartBenefits® Transit Pass Benefit.

Using SmartBenefits® to buy a pass gives you discounted fare AND lets you commute tax free. It's the best of both worlds. Use SmartBenefits® Transit Pass Benefit to buy these passes¹:

7-Day Metrorail Passes

7-Day Metrorail Short Trip Pass	\$38.50
7-Day Metrorail Fast Pass	\$60.00

Bus Only Passes

Regional 7-Day Bus Pass	\$17.50 ²
DASH Monthly Pass	\$40.00
MTA 7-Day Pass	\$20.00
MTA 30-Day Pass	\$72.00 ³
MTA Express 31-Day Pass	\$90.00
Ride On Monthly Pass	\$45.00

To learn more about these pass products, log on to your SmarTrip® Online account, click on your card and then click Add Pass.

¹ Passes and prices are as of March 12, 2018 and are subject to change.

² For a Reduced Fare SmarTrip® card, the Regional 7-Day Bus Pass is \$8.75

³ For a Reduced Fare SmarTrip® card, the MTA 30-Day Pass is \$21.20

Monthly SelectPass

Metrorail (up to \$2.00 per trip)	\$72.00
Metrorail (up to \$2.25 per trip)	\$81.00
Metrorail (up to \$2.50 per trip)	\$90.00
Metrorail (up to \$2.75 per trip)	\$99.00
Metrorail (up to \$3.00 per trip)	\$108.00
Metrorail (up to \$3.25 per trip)	\$117.00
Metrorail (up to \$3.50 per trip)	\$126.00
Metrorail (up to \$3.75 per trip)	\$135.00
Metrorail (up to \$4.00 per trip)	\$144.00
Metrorail (up to \$4.25 per trip)	\$153.00
Metrorail (up to \$4.50 per trip)	\$162.00
Metrorail (up to \$4.75 per trip)	\$171.00
Metrorail (up to \$5.00 per trip)	\$180.00
Metrorail (up to \$5.25 per trip)	\$189.00
Metrorail (up to \$5.50 per trip)	\$198.00
Metrorail (up to \$5.75 per trip)	\$207.00
Metrorail (up to \$6.00 per trip)	\$216.00
Metrorail (up to \$2.25 per trip) with Bus	\$135.00
Metrorail (up to \$3.75 per trip) with Bus	\$189.00

Do you want to purchase MARC, VRE, MTA Commuter Bus passes or use a vanpool or MetroAccess? We support that, too. You do not need the Transit Pass Benefit to buy those products. To learn more, go to wmata.com/smartbenefits. Click on [For Employees](#) and scroll to Take Advantage of the Passenger Allocation System.

Getting started.

If your employer is unfamiliar with the Transit Pass Benefit and how to allocate your funds to it, ask them to contact their SmartBenefits® account representative.

How you'll use SmartBenefits® to purchase Metrorail and regional bus passes:

Once your Transit Pass Benefit is available, you can purchase your pass products manually each time or select auto-reload to automatically receive a new pass as the old one expires.

1. On or after the first of the month, log onto your SmarTrip® Online account at **wmata.com** and click the card number you use for SmartBenefits®.
2. Scroll to the bottom of the screen to see your Transit Pass Benefit balance (Period Value Remaining). Scroll up and click **Add Pass**.
3. Click the **Add** button by the pass you want and then click **View Shopping Cart**.
4. Check your Available SmartBenefits® Transit Pass balance. The portion applied to your purchase is shown as SmartBenefits® Transit Pass Charge in the order box.

5. For a one-time purchase, click **Checkout**. To have this same pass automatically load each time it expires, check the **Use Auto Reload** box and then click **Checkout**.
6. For Auto Reload and for one-time purchases that exceed your SmartBenefits® balance, you'll be asked to provide a credit card. You're charged only if your Transit Pass Benefits have been exhausted. Click **Use this Card** after entering your credit card info.
7. Follow the online instructions to verify and complete your purchase.
8. Tap your card to a SmarTrip® target within 30 days to load your pass. Passes are typically available in four hours at faregates and fare vending machines; next day for bus fareboxes.

We recommend Auto Reload.

Your Transit Pass Benefits are not available until the first of each month. It's unlikely that a pass you purchase the morning of the first will be delivered in time for you to use that day. If you manually purchase your pass each month, you'll experience the delay each month. If you use Auto Reload, you'll only experience this delay on your first pass purchase.

Shopping Cart LOG OUT

Card Number: 0020000000000000
Card Name: SmrtBnfts Test Card

Available SmartBenefits
Transit Pass: \$7.50

Card Management
» Card Summary

Order 1 of 1

Product	Code	Price	Quantity	Total	
7-Day Regional Bus Pass (Full Fare)	Mbus WkPass FF	\$17.50	1	\$17.50	Remove

A Use Auto Reload to add a new pass 3 days before the current pass expires. [\(Learn More\)](#)

Order Total: \$17.50 [Update](#)

B SmartBenefits Transit Pass Charge: \$7.50 [\(Learn more\)](#)

Credit Card Charge: \$10.00

[CONTINUE SHOPPING](#)

Need help?

Contact SmarTrip® Customer Service at 1-888-SMARTRIP (1-888-762-7874).

SMARTBENEFITS® 2018 TAX SAVINGS CALCULATOR

Employee

PRIVATE SECTOR, STATE & LOCAL GOVT & NON-PROFITS			
EMPLOYEE SMARTBENEFITS® SAVINGS	TRANSIT ONLY \$260 / MONTH	PARKING ONLY \$104 / MONTH	TRANSIT & PARK \$364 / MONTH
Annual Benefit or Payroll Deduction	\$ 3,120	\$ 1,248	\$ 4,368
Federal Income Tax 22.00%	(686)	(275)	(961)
FICA: Social Security 6.20%	(194)	(77)	(271)
FICA: Medicare 1.45%	(45)	(18)	(63)
State Income Tax 7.00%	(219)	(87)	(306)
EMPLOYEE TAX SAVINGS	\$ (1,144)	\$ (457)	\$ (1,601)
Net Cost to Employee	\$ 1,976	\$ 791	\$ 2,767

EMPLOYER

EMPLOYER SMARTBENEFITS® SAVINGS PER EMPLOYEE	TRANSIT ONLY \$260 / MONTH	PARKING ONLY \$104 / MONTH	TRANSIT & PARK \$364 / MONTH
Annual Benefit or Payroll Deduction	\$ 3,120	\$ 1,248	\$ 4,368
FICA: Social Security Match 6.20%	(194)	(77)	(271)
FICA: Medicare Match 1.45%	(45)	(18)	(63)
Unemployment FUTA 0.60%	(19)	(7)	(26)
Unemployment SUTA 2.62%	(82)	(33)	(115)
EMPLOYER PER EMPLOYEE SAVINGS	\$ (340)	\$ (136)	\$ (476)

wmata.com/smartbenefits

